

Teens Unite – Acceptance & Refusal of Donations Policy

Charity Number 1118361

Acceptance & Refusal of Donations

1/1/20

Acceptance and refusal of donations policy

This policy has been established with the Trustees and Senior Management Team of Teens Unite (Fighting Cancer). It details how Teens Unite makes decisions on accepting and refusing donations and the procedures followed.

This policy is aligned with the Code of Fundraising Practice published by the Institute of Fundraising.

It makes clear the Trustees' legal obligations regarding the acceptance and refusal of donations, outlines the day-to-day procedures that need to be adhered to, and ensures that decisions are not taken on an ad-hoc basis but are in support of Teens Unite's strategy and objectives.

This policy sets a clear, objective standard to which Teens Unite's actions can be judged.

Obligations

The trustees take overall legal responsibility for decisions relating to whether a donation is accepted or refused.

The trustees must be able to demonstrate that they have acted in the best interest of the Charity in each case.

The Trustees have a duty to consider carefully, based on the evidence made available to them, whether the Charity's interests will be better served by accepting or refusing the donation and to act accordingly.

These judgements must not promote any Trustee or employee's personal, moral agenda or interest and the Trustees must not allow individual or collective personal, political or ethical issues, which are not related to the Charity, to affect their judgement.

Trustees must derive no personal benefit (individually or collectively) from donations, loans or other material support offered to the Charity.

Procedures

On a day to day basis, The Board of Trustees delegates the responsibility to accept or refuse donations to the Charity's Chief Executive, assisted by the Senior Management Team.

Donations and Grants from charitable foundations registered with the regulatory authorities in the UK will not be subject to a review and will be progressed to the signing of an agreement with the funder through the Charity's standard operating procedures.

Guiding Principles

A donation must be evaluated to establish whether it is in the best interests of Teens Unite to accept or refuse it. Teens Unite will use the following factors to evaluate:

- The donation contributes to the Charity's overall strategy
- The donor's objectives and activities must not be incompatible with the Charity's vision, mission and values, particularly if this risk causes damage to the Charity's integrity, public image or professional reputation
- Teens Unite will not accept donations from companies or individuals whose wealth is known to be a result of illegal activities or where there are allegations of corruption or related crimes

Teens Unite will refuse donations in the following circumstances:

- Where the activities of a donor are directly contrary to the objectives of Teens Unite
- Where Teens Unite suspects that the gift has been donated to facilitate money laundering
- Where acceptance of the gift incurs costs greater than the value of the donation itself and that acceptance will lead to a net decline in the assets of the Charity
- Where in the case of an offer of support, it is dependent on the fulfilment of conditions placed on the charity, and any condition
 - That is contrary to the Charity's objective
 - Requires an unreasonable level of support from the Charity in relation to the size or impact the donation will have on Teens Unite's charitable activities
 - Diverting Teens Unite from pursuing its current objectives or priorities

The Trustees (and the Senior Management Team) will give care and consideration in deciding whether to accept or refuse a donation:

- Where an offer is dependent on Teens Unite first spending its own money or resources in order to facilitate the conditions of the donations. Donations should be given in full up-front or alternatively in instalments linked to an agreed contract and work plan
- Where the donation includes goods, services or property which the Charity cannot lawfully use, convert, exchange or sell in direct support of its charitable objectives

Conclusion

This policy is designed to ensure a practical and pragmatic approach to donations, that demonstrates due diligence with an appropriately documented, fast and efficient process which can be undertaken in a manner conducive to fundraising which is both effective and ethical.

At the discretion of the Trustees and the Senior Management Team, donations can be declined or accepted with mutual terms of agreement in the best interests of Teens Unite.