

Charity Registration No. 1118361

Company Registration No. 06111574 (England and Wales)

TEENS UNITE FIGHTING CANCER
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2015

TEENS UNITE FIGHTING CANCER

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	K. Millen O.B.E P. Gonzalez Y. Agha C. Thacker
Chief Executive Officer	D. Pezzani
Charity number	1118361
Company number	06111574
Registered office	99 High Road Broxbourne Hertfordshire EN10 7BN
Independent examiner	HB Accountants Amwell House 19 Amwell Street Hertfordshire EN11 8TS EN11 8TS

TEENS UNITE FIGHTING CANCER

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TEENS UNITE FIGHTING CANCER

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2015

The trustees present their report and accounts for the year ended 31 March 2015.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Trust Deed, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is a company limited by guarantee and was set up by a trust deed on 16 February 2007.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

K. Millen O.B.E

S. Sampson

P. Gonzalez

Y. Agha

Trustees regularly review the membership of the Board to ensure that the necessary skills and perspectives needed for effective governance are in place, taking account of the need for political impartiality, gender balance and representation of the structure of the U.K. population.

All new trustees undergo a thorough induction programme that includes a briefing on their role and responsibilities, a comprehensive set of documents with details about the charity as well as general guidance such as "The Essential Trustee" published by the Charity Commission.

Teens Unite is governed by a Board of Trustees that consists of no less than three and no more than seven elected Board Members, who are concurrently directors under company law.

The Board selects from amongst themselves a Chair, a Company Secretary and a Treasurer, all who bring a wealth of experience to the governance of the charity.

The Board of Trustees meet four times a year to ensure that the charity has a clear vision, mission and strategic direction and is focused on achieving them. This involves monitoring and acting to ensure that performance and impact is achieved as well as being the guardians of the fundamental values and ethos.

For example, the Board reviews and approves the medium-term strategic plans and annual plans of the charity, receives and examines reports on the charity's financial affairs, monitors service delivery and fundraising activities, and considers policies and procedures in areas such as risk management and legal and regulatory compliance.

The Staff Team has responsibility for the day-to-day management of the charity and this team comprises the co-founder supported by four full-time and two part-time staff members. This Team has responsibility for finances and service delivery, fundraising, communications and strategy.

Risk management is integrated throughout the planning processes at strategic and project level.

Trustees identify and assess major risks at each of their regular meetings, recommending and monitoring the implementation of appropriate actions to minimise those risks.

The risks that the charity considers would have the highest impact, occurring outside of the normal control activity, were as follows:

- (i) Cessation of a major income stream, for example a corporate supporter, or the cancellation of a major event;
- (ii) Turnover of staff resulting in the loss of valuable skills or lack of capacity to deliver on the charity's objectives;
- (iii) Information and communication technology compromised by an internal or external source restricting the charity from carrying out its activities;
- (iv) Misuse of the Teens Unite name or logo resulting in an adverse effect on the perception of the charity.

The risks were satisfactorily managed and there were no operational problems encountered during the year.

Objectives and activities

The principal objects of the charity are to relieve pain and suffering and to improve the quality of life of young people aged 13 to 24 who are suffering from cancer or other life threatening illnesses, in particular by providing or helping to provide respite centres facilities amenities or support (financial or otherwise) for such young people or their carers or families as the trustees shall in their discretion think fit.

TEENS UNITE FIGHTING CANCER

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The continued support of our volunteers really help increase our operational capacity by assisting with: event organisation, fundraising, support for teens on activities, running workshops and raising awareness through their networks and the media. Our volunteers have provided vital support to help us deliver our services again this year. Our volunteers have donated over 4,000 hours of their time this year.

Achievements and performance

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'. That guidance addresses the need for all charities' aims to be, demonstrably, for the public benefit.

Teens Unite Fighting Cancer's vision is to improve the quality of life of young people aged between 13-24 with life limiting illnesses and cancer.

To achieve this, Teens Unite's activities focus on "uniting" teenagers, young people and their families into supportive networks; reducing isolation; and promoting well-being through treatment and beyond.

This year saw Teens Unite continue to focus on providing opportunities for teenagers and young people to socialise and receive support from each other. We have structured this report to highlight some of our achievements in each of these priority areas.

We had over 550 teenagers on our database at any one time and worked with approximately 75% of these teenagers and young people in the year.

The teenagers that we support say that being a member of Teens Unite benefits them in numerous ways; many have reported improved hope and confidence as a result of the personal, teen-specific, support. Others have said that the opportunity to meet others in similar situations has resulted in lifelong friendships being formed.

What sets Teens Unite Fighting Cancer apart from many other charities is that we offer teenagers with cancer long-term support. We are here for them for as long as they need us and for many this is years after their treatment has finished and they have recovered from their illness. We do this by organising days out for our teens ranging from tours around Arsenal football stadium, to beauty days, afternoon teas and go-karting.

Bringing teenagers together who all share the same experience allows them to realise that they are not on their own. It helps to build their confidence knowing that they are not alone in their journey. Our efforts go far beyond organising fun days out for our teens to establish friendships and experience a sense of normality, we also arrange careers days and involve teens with planning events to help build and strengthen their skills. Many have to take time out from school, college or university to have their treatment, so we work with them to gain life skills and work experience, which they can present to a potential employer in the future.

"Teens Unite means friendly and personal support from people who care, and who get to know you as a person rather than just a cancer patient."

Kalie, 21, Kent

"Teens Unite gives me a chance to meet other people like me, going through the same things. It's great to be able to have the support group around me and to have the people around me who understand. I can relax with Teens Unite, let my hair down, have fun and feel like I did before I was diagnosed."

Mohammed, 18, London

"I have been privileged to witness many teens grow in confidence and strength over the time they have been involved with the charity. When so many of them attribute this improved self-esteem to their involvement with Teens Unite, we know that as a charity we need to welcome as many teens into the Teens Unite family as we possibly can".

Karen Millen OBE, Teens Unite Founder and Founder of Karen Millen

TEENS UNITE FIGHTING CANCER

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

We ask that each participant completes a feedback form after each Day Out or Workshop, this is a simple form that asks questions regarding how successful they felt the day out or workshop was. Examples of the type of questions we ask are:

- Did you enjoy the day?
- Is there anything you would do to improve the day?
- Did you have any issues travelling to the event?
- Did you find the information pack about the day you received prior to the event useful?

After each question there is the opportunity to make comments and provide detailed feedback. This enables us see how successful each event is and what areas we can improve on.

Our results show that all participants enjoyed the day and found the information pack useful. 95% said there was nothing that could be improved and 85% found that coming to the event without a guest was not a problem. We always have amazing feedback from all the teens we help after they come to our days out. Below are just a couple of quotes from some of the people we have helped throughout the year.

"I would like to say a massive, massive thank you to Teens Unite for an incredible day, you made me feel so happy and welcomed on my first day with your charity and I am looking forward to more events with you guys! It was so lovely to meet... and talk to other teenagers who were in the same situation as me, I felt so reassured and happy that I am not facing everything alone. Thanks again Teens Unite."

Kirushni, 17, Kent

"I wanted to say thank you so much for the lovely day last week. I've not had a great start to the year, and to be honest, it was the first time I'd really gone out to do anything this year, other than go to the hospital. The group was lovely, the workshop was great, and as ever I was made to feel so welcome and supported by everyone - it really does make so much difference to how I feel and means so much to me. I came away feeling brighter than I have done for a while (I think my doctors might like the recipe for making that happen!!) At the end of the day though, we get the medicine, therapies and treatment for cancer from them, but the love and support you provide really does give a boost that helps so much throughout the onslaught of everything else. I'm so grateful for all you do for me, and others that I meet that become true friends. The work you all do is amazing, thank you so much from the bottom of my heart."

Rachel, 24, Southampton

Financial review

Gifts in kind have decreased from £201,561 to £162,213. In these financial statements this is accounted for as both income and expenditure. Once this is removed then income has risen by 213,245 from £282,070 to £495,315, an increase of 76%. Donations and grants receivable have increased by £95,499 and fundraising income by £117,846. Expenses have risen by £79,080 from £259,323 to £338,403. This increase in expenses is mainly due to fundraising expenses increasing by £58,427 and staff costs which are up by £25,241. As a result there was a surplus for the year of £157,012 which means that funds are now £499,665, of which £457,851 is cash at bank and in hand.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Plans for the future

Within the next twelve months we hope to grow on the amazing success of the Respite House enabling us to help support more teenagers on a more continual basis and work on increasing the number of young people we support without reducing the amount of support we are able to offer.

On behalf of the board of trustees

.....
K. Millen O.B.E

Trustee

Dated:

TEENS UNITE FIGHTING CANCER

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF TEENS UNITE FIGHTING CANCER

I report on the accounts of the charity for the year ended 31 March 2015, which are set out on pages 5 to 11.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of Teens Unite Fighting Cancer for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a Chartered Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no other matter except that referred to in the above paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HB Accountants

Chartered Accountants

Amwell House
19 Amwell Street
Hoddesdon
Herts
EN11 8TS

Dated:

TEENS UNITE FIGHTING CANCER

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2015

	Notes	2015 £	2014 £
<u>Incoming resources from generated funds</u>			
Voluntary income	2	432,190	376,039
Activities for generating funds	4	225,418	107,572
Investment income	3	20	20
		<hr/>	<hr/>
Total incoming resources		657,628	483,631
		<hr/>	<hr/>
<u>Resources expended</u>	5		
<u>Costs of generating funds</u>			
Fundraising activities expenses		159,552	89,296
<u>Charitable activities</u>			
Events held for teenagers		334,146	363,899
Governance costs		6,918	7,689
		<hr/>	<hr/>
Total resources expended		500,616	460,884
		<hr/>	<hr/>
Net income for the year/ Net movement in funds		157,012	22,747
Fund balances at 1 April 2014		342,653	319,906
		<hr/>	<hr/>
Fund balances at 31 March 2015		499,665	342,653
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

TEENS UNITE FIGHTING CANCER

BALANCE SHEET

AS AT 31 MARCH 2015

	Notes	2015 £	£	2014 £	£
Fixed assets					
Tangible assets	11		30,158		35,651
Current assets					
Debtors	12	11,323		3,162	
Investments	13	6,750		6,750	
Cash at bank and in hand		457,851		299,590	
		<u>475,924</u>		<u>309,502</u>	
Creditors: amounts falling due within one year	14	(6,417)		(2,500)	
Net current assets			<u>469,507</u>		<u>307,002</u>
Total assets less current liabilities			<u>499,665</u>		<u>342,653</u>
Income funds					
Unrestricted funds			<u>499,665</u>		<u>342,653</u>
			<u>499,665</u>		<u>342,653</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2015. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on

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K. Millen O.B.E
Trustee

Company Registration No. 06111574

TEENS UNITE FIGHTING CANCER

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2015

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Gifts in kind in respect of goods or services are included at valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No amounts are included in the financial statements for services donated by volunteers.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.3 Resources expended

All expenditure is accounted for on an accruals basis and are inclusive of irrecoverable VAT.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	25% straight line
Fixtures, fittings & equipment	15% reducing balance

1.5 Investments

Current asset investments are stated at market value.

1.6 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

TEENS UNITE FIGHTING CANCER

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

2 Voluntary income

	2015 £	2014 £
Donations and gifts	371,315	324,915
Grants receivable for core activities	60,875	51,124
	<u>432,190</u>	<u>376,039</u>
Donations and gifts		
Unrestricted funds:		
Donations and gifts	209,102	123,354
Donated gifts in kind	162,213	201,561
	<u>371,315</u>	<u>324,915</u>

3 Investment income

	2015 £	2014 £
Interest receivable	20	20
	<u>20</u>	<u>20</u>

4 Activities for generating funds

	2015 £	2014 £
Fundraising activities income	225,418	107,572
	<u>225,418</u>	<u>107,572</u>

TEENS UNITE FIGHTING CANCER

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

5 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Grant funding £	Total 2015 £	Total 2014 £
Costs of generating funds						
Fundraising activities expenses	54,301	-	105,251	-	159,552	89,296
Charitable activities						
<u>Events held for teenagers</u>						
Activities undertaken directly	70,535	-	49,043	-	119,578	104,181
Grant funding of activities	-	-	-	162,213	162,213	201,561
Support costs	28,460	5,493	18,402	-	52,355	58,157
Total	98,995	5,493	67,445	162,213	334,146	363,899
Governance costs	4,998	-	1,920	-	6,918	7,689
	<u>158,294</u>	<u>5,493</u>	<u>174,616</u>	<u>162,213</u>	<u>500,616</u>	<u>460,884</u>

6 Grants payable

	2015 £	2014 £
Events held for teenagers	<u>162,213</u>	<u>201,561</u>

7 Support costs

	2015 £	2014 £
Administration expenses	18,402	30,392
Staff costs	28,460	18,105
Depreciation	5,493	9,660
	<u>52,355</u>	<u>58,157</u>

TEENS UNITE FIGHTING CANCER

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

8 Governance costs

	2015	2014
	£	£
Other governance costs comprise:		
Accountancy fees	1,920	2,500
	<u>1,920</u>	<u>2,500</u>

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year and were not reimbursed for any expenses.

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2015	2014
	Number	Number
Charitable activities, fund-raising and support	<u>7</u>	<u>6</u>

Employment costs

	2015	2014
	£	£
Wages and salaries	147,465	121,865
Social security costs	10,829	11,188
	<u>158,294</u>	<u>133,053</u>

There were no employees whose annual remuneration was £60,000 or more.

TEENS UNITE FIGHTING CANCER

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

11 Tangible fixed assets

	Computer equipment	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 April 2014 and at 31 March 2015	2,074	60,400	62,474
Depreciation			
At 1 April 2014	1,289	25,534	26,823
Charge for the year	263	5,230	5,493
At 31 March 2015	1,552	30,764	32,316
Net book value			
At 31 March 2015	522	29,636	30,158
At 31 March 2014	785	34,866	35,651

12 Debtors

	2015 £	2014 £
Income tax recoverable	11,323	2,274
Prepayments and accrued income	-	888
	11,323	3,162

13 Current asset investments

Current asset investments comprise of shares in a listed U.K. company.

14 Creditors: amounts falling due within one year

	2015 £	2014 £
Taxes and social security costs	2,699	-
Accruals	3,718	2,500
	6,417	2,500